

Hi Council and Unit Presidents and Reflections Chairmen,

PTA Reflections Program for 2018-19, the 50th Anniversary of Reflections! The theme students must use to inspire their art entry is *"Heroes Around Me"*.

Membership in PTA provides the opportunity to participate in the National PTA Reflections program. This program encourages students to explore the arts and express themselves by giving positive recognition for their artistic efforts.

Entries **must** be submitted through channels for the five levels of PTA:

- 1st Level: **Unit PTA** is your school PTA;
 - a. Identify YOUR council for due date and number of entries to submit to your council.
 - b. Out-of-Council Unit PTAs submit 30 entries to Ninth District PTA on December 3rd.
- 2nd Level: **Council PTAs** are usually comprised of Unit PTAs in a school district;
 - c. Councils can forward up to 60 entries with no more than 10 from each art category.
- 3rd Level: **Ninth District PTA** (not to be confused with school districts) is comprised of units and councils in the San Diego and Imperial Counties;
- 4th Level: **California State PTA**;
- 5th Level: **National PTA**.

The resources listed below will give you the tools you need to run a successful program.

Download the following files from the California State PTA website:

<https://capta.org/programs-events/reflections/>

1. Student Entry Packet:

- a. This is a 3-page file on How to Enter, Official Rules and this year's official Student Entry Form. **Fill in top box of entry form (no abbreviations) BEFORE disbursing to students.**

2. Local Leader's Guide: This includes the following:

Host PTA Reflections at your school in 5 steps:

- a. Getting Started
- b. Promote Your Program
- c. Coordinate the Review of Student Submissions
- d. Celebrate Your Student Participants
- e. Wrap Up and Report Program Success

Contents include:

- 1. Leader's Checklist
- 2. Volunteer Sign-Up Sheet
- 3. Instructions for Judges
- 4. Event Planning Guide

3. 50th Anniversary Reflections logos and marketing tools:

- a. This link has posters and logos to help advertise your program.

4. Unit Participating Form:

- a. This form is a tally of the entries submitted at your unit (school) and then the number of entries sent onto the next level.

Download the following files from the Ninth District PTA website:

<https://www.ninthdistrictpta.org/programs/reflections/>

1. Unit At-A-Glance:

- a. This is a month-by-month summary of what needs to be done. *Units must check with their council to identify the number of entries and the date their entries are to be submitted.* This will then help units set their due dates for students to submit their entries.

2. Council At-A-Glance:

- a. Councils must submit entries to Ninth District PTA before 12:00 on December 3rd

3. Unit Entry Form:

- a. This form is an excel spreadsheet to be completed with **ALL** the student entry form information for those entries being forwarded to the next level.

4. Council Entry Form:

- a. Councils **MUST** email this form to SandyRitterPTA@cox.net BEFORE December 2nd. If this form is emailed, then no need to print this form for December 3rd check-in.

5. Reflections Theme Search

- a. Students can submit a national theme to serve as the inspiration for Reflections artists and their original works. Download our Guide!
- b. Submit Theme Search ideas to www.capta.org between September 1st and November 1st.

If you have any problems downloading above files from either the State PTA or Ninth District PTA websites and/or if you have any questions, please contact us:

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